



**Thursday, April 18, 2024**  
**April 18, 2024 JOC Meeting**

**815 Market St.**  
**New Berlin, PA 17855**  
**Conference Room**  
**6:30 p.m.**

## **1. Meeting Category**

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**Subject**

**A. Call to Order**

Meeting Apr 18, 2024 - April 18, 2024 JOC Meeting  
Category 1. Meeting Category  
Access Public  
Type Procedural

**Subject**

**B. Roll Call**

Meeting Apr 18, 2024 - April 18, 2024 JOC Meeting  
Category 1. Meeting Category  
Access Public  
Type Procedural

**Subject**

**C. Pledge of Allegiance and Moment of Silence**

Meeting Apr 18, 2024 - April 18, 2024 JOC Meeting  
Category 1. Meeting Category  
Access Public  
Type Procedural

**Subject**

**D. Additions to the Agenda**

Meeting Apr 18, 2024 - April 18, 2024 JOC Meeting  
Category 1. Meeting Category  
Access Public  
Type Information

**Subject**

**E. Acknowledgement of Visitors, Public Concerns/Requests**

Meeting	Apr 18, 2024 - April 18, 2024 JOC Meeting
Category	1. Meeting Category
Access	Public
Type	Information

Public participation is welcome at all JOC Meetings, in-person, only. Information will be posted on the school website at [www.sun-tech.org](http://www.sun-tech.org). Anyone from the public wishing to attend and comment should complete the [Request to Comment form](#) by 5 p.m. the day of the meeting.

## 2. Reports

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<b>Subject</b>	<b>A. SUN Tech Teachers Assoc. Report</b>
Meeting	Apr 18, 2024 - April 18, 2024 JOC Meeting
Category	2. Reports
Access	Public
Type	Information, Report

<b>Subject</b>	<b>B. Director's Report</b>
Meeting	Apr 18, 2024 - April 18, 2024 JOC Meeting
Category	2. Reports
Access	Public
Type	Information, Recognition, Report

- A. Advertising Art & Design Instructor/CIP Code
- B. Flexible Instruction Day Application
- C. End of Year Activities

### Student Recognition:

- Anthony Mister, Mechatronics/Shikellamy, Young American, April
- Grace Bollinger, Health 201/Mifflinburg, Lewisburg Sunrise Rotary Student of the Month, April

### American Welding Society

- 1st - Hayden Auman - Selinsgrove
- 2nd - Collin Sauers - Selinsgrove
- 3rd - Blake Rising - Shikellamy

### Skills USA State Competition Results

- Welding Fab – 1<sup>st</sup> Place (Ryan Gavason (SEL), Collin Sauers(SEL) & Kaden McClusky(SHK))
- Mechatronics – 1<sup>st</sup> Place (Bryce Vansickle (LBG) & Justen Campbell (MW))
- Industrial Motor Control – 1<sup>st</sup> Place (Brenna Ewig (LBG))
- Collision Damage Appr – 2<sup>nd</sup> Place (Damien Temples (MW))
- Esthetics – 2<sup>nd</sup> Place (Yirelis Rivera (SHK) & Esmeralda Valle-Torres (Miff) (model))
- Nail Care – 2<sup>nd</sup> Place (Hayley Young (SEL) & Jady Moser (MW) (model))
- Diesel – 2<sup>nd</sup> Place (Mason Bielskie (SEL))

### Technical Education Day at the Capitol

- Reece Murray - Mifflinburg
- Shakiya Stapleton - Selinsgrove
- Hayden Auman - Selinsgrove

**Subject**                    **C. Superintendent of Record Report**

Meeting                    Apr 18, 2024 - April 18, 2024 JOC Meeting

Category                    2. Reports

Access                    Public

Type                    Information, Report

**3. Consent Agenda - All matters taken under this section are considered to be routine in nature, and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.**

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**Subject**                    **A. Approval of Minutes**

Meeting                    Apr 18, 2024 - April 18, 2024 JOC Meeting

Category                    3. Consent Agenda - All matters taken under this section are considered to be routine in nature, and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

Access                    Public

Type                    Action (Consent)

Administrative File Attachments  
[JOC Minutes March 24 2024.pdf \(174 KB\)](#)

**Subject**                    **B. Treasurers Report**

Meeting                    Apr 18, 2024 - April 18, 2024 JOC Meeting

Category                    3. Consent Agenda - All matters taken under this section are considered to be routine in nature, and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

Access                    Public

Type                    Action (Consent)

Administrative File Attachments  
[Treasurers Report.pdf \(1,139 KB\)](#)

**Subject**                    **C. Approval of Bills and Payroll**

Meeting                    Apr 18, 2024 - April 18, 2024 JOC Meeting

Category

3. Consent Agenda - All matters taken under this section are considered to be routine in nature, and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

Access Public  
Type Action (Consent)

#### 4. Personnel Matters

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**Subject A. Advertising Art & Design Program**

Meeting Apr 18, 2024 - April 18, 2024 JOC Meeting

Category 4. Personnel Matters

Access Public

Type Action

Recommended Action It is recommended approval be granted to advertise to fill the Advertising Art & Design instructor position, CIP code 50.0402 Commercial Advertising Art.

**Subject B. Hire, Substitute Instructors**

Meeting Apr 18, 2024 - April 18, 2024 JOC Meeting

Category 4. Personnel Matters

Access Public

Type Action

Recommended Action It is recommended approval be granted to hire the following substitutes, at a rate of \$16. / hr., pending receipt of all required clearances:  
-John Dunkelberger, Northumberland, PA, as a substitute instructor in various programs  
-Tanna Robinette, Selinsgrove, PA, as a substitute instructor in the Cosmetology program

#### 5. Programs

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**Subject A. Approval, HOSA International Leadership Conference**

Meeting Apr 18, 2024 - April 18, 2024 JOC Meeting

Category 5. Programs

Access Public

Type Action

Recommended Action It is recommended approval be granted to permit Kaylee Moser, HOSA Advisor, Kristy Etzler, Assistant Director, and five students, to attend the International HOSA Leadership Conference in Houston, TX, June 25-30, 2024. Registration, lodging and travel expenses will be paid at a total of \$\_\_\_\_. The balance of travel expenses will be paid by the HOSA Activities Accounts. Meals will be paid at \$35 per day per employee, and \$25 per day per student.

**Subject** **B. Approval, National Skills USA Leadership Conference**

Meeting Apr 18, 2024 - April 18, 2024 JOC Meeting

Category 5. Programs

Access Public

Type Action

Recommended Action It is recommended approval be granted to permit Jamie Kotarski and Sara Krebs, Skills USA Advisors, and six students, to attend the National Skills USA Leadership Conference in Atlanta, GA, June 24-30, 2024. Registration, lodging and travel expenses will be paid at a total of \$\_\_\_\_. The balance of travel expenses will be paid by the Skills USA Activities Accounts. Meals will be paid at \$35 per day per employee, and \$25 per day per student.

**Subject** **C. Program Name Change, Electrical-Mechanical Technology**

Meeting Apr 18, 2024 - April 18, 2024 JOC Meeting

Category 5. Programs

Access Public

Type Action

Recommended Action It is recommended approval be granted to approve to change the name of the Mechatronics program to Electrical-Mechanical Technology, as recommended by the program Occupational Advisory Committee at their meeting held March 27, 2024.

**Subject** **D. Workforce and Education Study Survey**

Meeting Apr 18, 2024 - April 18, 2024 JOC Meeting

Category 5. Programs

Access Public

Type Action

Recommended Action It is recommended approval be granted to allow students to participate in the Workforce and Education Study Survey, in conjunction with Advance Central PA and TPMA, to evaluate the strengths and identify gaps within the central regional workforce and education training programs.

**Subject** **E. Flexible Instructional Time Plan**

Meeting Apr 18, 2024 - April 18, 2024 JOC Meeting

Category 5. Programs

Access Public

Type Action

Recommended Action It is recommended approval be granted to submit an Flexible Instructional Time Plan as presented.

**Subject F. Resolution of Section 520.1 Emergency Instructional Time**

Meeting Apr 18, 2024 - April 18, 2024 JOC Meeting

Category 5. Programs

Access Public

Type Action

Recommended Action It is recommended approval be granted to adopt the following resolution regarding a 180 Day Model for the SUN Area Technical Institute:  
WHEREAS, the World Health Organization has declared the current outbreak of COVID-19 a global pandemic; and  
WHEREAS, the Pennsylvania Department of Education has determined that the COVID-19 pandemic constitutes an "emergency" within the meaning of Section 520.1 of the Public School Code; and  
WHEREAS, the Joint Operating Committee (JOC) has determined that the risks COVID-19 presents to our students, faculty, and community requires an extraordinary response;  
NOW THEREFORE, the JOC finds and declares that the COVID-19 pandemic is an emergency within the meaning of Section 520.1 of the Pennsylvania School Code. For the duration of said pandemic but in no event for any period exceeding four years, the Administrative Director shall have the duty and the authority to develop a Health and Safety plan in a form and manner prescribed by the Pennsylvania Department of Education that ensures a minimum of 180 days of instruction, allowing for a minimum of 990 hours of instruction at the secondary level, employing any combination of in-person, virtual, and distance learning as the Administrative Director seems appropriate to address the health and safety of students, faculty, and community, and the learning needs of students. Such instruction shall comply in full with the requirement of Chapter 4 of the regulations of the State Board of Education and with the curriculum standards published in accordance therewith.

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**6. Finance and Budget**

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**7. Equipment and Renovation**

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**Subject A. Retainage Reduction, eciConstruction**

Meeting Apr 18, 2024 - April 18, 2024 JOC Meeting

Category 7. Equipment and Renovation

Access Public

Type Action

Recommended Action It is recommended approval be given to pay the Application and Certificate for Payment #6 submitted by ECI in the amount of \$429,331.66, please note that this sum includes a reduction in project retainage from 10% retainage to 5% retainage. Of this sum, \$59,130.39, represents the reduction in retainage.

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**8. Policy**

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**9. Foundation**

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<b>Subject</b>	<b>A. Approval, Summer Camp Instructors</b>
Meeting	Apr 18, 2024 - April 18, 2024 JOC Meeting
Category	9. Foundation
Access	Public
Type	Action
Recommended Action	It is recommended approval be granted to hire the following instructors for the Summer Camp programs, pending receipt of all required clearances, at a rate of \$1,000.00 for the week, being paid from the EITC funds from the SUN Tech Foundation: Carpentry - Brian Lauver Collision Repair Technology - Jon Reeder Computer Networking - Eric Smith Cosmetology - Crystal Gutshall Criminal Justice - Matt Hunter Culinary Arts - Justin Wright Dental Health Technology - Dorothy Randler Electrical Systems - Richard Gordy Electro-Mechanical Technology - Kevin Yakamook Health - Kaylee Moser HVAC - Travis Weaver Masonry - Ryan Swinehart Precision Metalworking - Mike Spotts/Ben Detwiler Welding - Noah Romig Wood Design & Technology - Bryan Seward

<b>Subject</b>	<b>B. Approval, SUN Tech Foundation Member</b>
Meeting	Apr 18, 2024 - April 18, 2024 JOC Meeting
Category	9. Foundation
Access	Public
Type	Action
Recommended Action	It is recommended approval be granted to approve Don Stimely, Selinsgrove, PA, as a member of the SUN Area Career & Technology Education Foundation member.

## **10. Additions to the Agenda**

### **11. Other Business**

### **12. Adjournment**

<b>Subject</b>	<b>A. Adjourn</b>
Meeting	Apr 18, 2024 - April 18, 2024 JOC Meeting
Category	12. Adjournment
Access	Public
Type	Action
Recommended Action	Motion to adjourn