



**AREA TECHNICAL INSTITUTE**  
**Joint Operating Committee Meeting**  
**Highlights, August 17, 2023**

The SUN Area Technical Institute Joint Operating Committee at its regular meeting held August 17, 2023, acted on the following items:

Heard from Mr. David Bacher, Administrative Director the following:

- An update on the construction project was provided. A special meeting will be held in September to award bids.
- The first day of school was Wednesday, August 16, 2023 and went well.
- The enrollment as of the first day was 314. We expect some movement within the first 10 days.
- One of the initiatives for the 2023-24 SY will be focused on different recruitment efforts within the districts.
- A statement was given to The Daily Item concerning an article that is being written on decreased enrollment at Columbia Montour Vo-Tech from the Danville School District. It was explained that SUN Tech's delivery model is different from that of Columbia Montour Vo-Tech, and that we are seeing an uptick in enrollments.

Heard from Superintendent of Record, Dr. Frank Jankowski, the following:

- ✓ Dr. Jankowski noted that all districts are focusing initiatives on student engagement and increasing knowledge of SUN Tech with the faculty at the district level. He thanked Mrs. Marshall for preparing the communication chain lists for the start of the school year and noted that all districts are preparing for the start of their school years.

- Ratified the resignation of Hannah Kline, Instructional Aide.
- Approved the resignation of Josh Wagner, Maintenance Technician.
- Ratified the hiring of Chelsea Cook, Sunbury, PA, as the Advertising Art instructor for the 2023-24 SY.
- Ratified the hiring of Sabrina Davis, Cocolamus, PA, as an Instructional Aide.
- Approved the hiring of Melissa Koveleskie, Winfield, PA, as an Instructional Aide.
- Ratified the hiring of Debra Moyer, Winfield, PA, as a part-time cafeteria worker.
- Approved the Substitute Teacher List.
- Approved the 2023-24 Safety Committee Members.
- Approved Bobbi Jo Herman as a volunteer for the Wood, Design & Technology program.
- Approved the annual salary increase for the Administrative Director for the 2023-24 SY.
- Approved to rescind the Probation I status for the Precision Metalworking and Wood, Design & Technology programs, and Let Stand Probation I for the Mechatronics program, for the 2023-24 SY.
- Ratified the Memorandum of Understanding with the PA State Police.
- Approved to enter into agreement with Bayada Home Health for nursing services as needed for the 2023-24 SY.
- Approved the 2023-24 Textbook List.
- Approved blanked authorization for customized training programs for the 2023-24 SY.

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- Approved to apply for a small games of chance license for Skills USA to initiate fundraisers in the form of raffles.
- Approved the Health and Safety Plan updates.
- Approved the Induction Plan Checklist.
- Ratified the 2022-23 Budget Transfers.
- Approved the lease agreement for Sauers Haven Farms.
- Approved the submission of the EITC renewal for the SUN Tech Foundation.
- Approved the first reading of the following SUN Tech policies:
  - Policy 204 – Attendance
  - Policy 221 – Dress and Grooming
  - Policy 233 – Suspension & Expulsion
  - Policy 336 – Personal Necessity Leave, Administrative Employees
  - Policy 337 – Vacation, Administrative Employees
  - Policy 436 - Personal Necessity Leave, Professional Employees
  - Policy 536 - Personal Necessity Leave, Classified Employees
  - Policy 537 – Vacation, Classified Employees
- Approved Kelli Stimley as a member of the SUN Tech Foundation.