



**AREA TECHNICAL INSTITUTE**  
**Joint Operating Committee Meeting**  
**Highlights, August 19, 2021**

The SUN Area Technical Institute Joint Operating Committee at its regular meeting held August 19, 2021, acted on the following items:

Heard from Mrs. Jennifer Hain, Administrative Director the following:

- Shared the vision for the 2021-22 SY and shared the portrait of a graduate traits that are the focus for our students.
- Shared the excess funds for the 2020-21 FY.
- Masking will remain optional at this time, except for in the event of a quarantine or if guidelines from the Governor/Legislature change.
- The Instructional Aide Committee will meet on August 23<sup>rd</sup>, and a report will be shared at the October meeting.
- The Electronics Committee will meet one more time in September, and a report with recommendations will be shared at the October meeting.
- Volunteers for the Comprehensive Plan Steering Committee include Mary Brouse, Francis Gillott and/or Julie Eriksson.
- The Jobs Training and Education Programs Grant funds were approved and will cover the Culinary Arts buffet and Welding Canopy project.
- GEERS III funding totals have been released and the board will need to decide where the funds should be spent, regarding COVID.
- A solar energy project was discussed and will be put on hold for later discussion.
- Announcements:
  - The current enrollment for the 2021-22 SY, at day 4, is 319.
  - Mr. King will begin meeting with the Business Managers in October to prepare the budget for the 2022-23 FY.
  - At this time, we plan to have a normal Open House with in-person visitations, and it is scheduled for October 6, 2021 from 9 a.m. to 8 p.m.
  - The terms for the Lewisburg and Midd West JOC members are due for renewal in December 2021.
  - Tours for new board members are always available, as well as the option to host meetings at SUN.
  - Act 65 of 2021 will become effective August 29, 2021 and will require the agenda to be posted prior to meetings, as well as a limitation on what and how you can handle additions to the agenda after it is posted.

Heard from Superintendent of Record, Dan Lichtel, the following:

- ✓ Many schools across the valley have started back to school this week, many have made mask wearing optional. As we see the Delta variant come to our area, masking regulations may change.
- ✓ There is a national shortage of bus drivers, and it is being seen in our area as well.
- Ratified necessary budget transfers made June 30, 2021, to close out objects in the 2020-21 SUN Tech General Operating Budget.
- Approved the Health and Safety Plan using Model 2 for quarantining procedures.

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- Approved the Continuity Plan/FID Plan.
- Ratified the resignation of Thomas Boyer, Workforce Development & Purchasing Coordinator, effective July 26, 2021.
- Approved to hire John Billheim, Northumberland, PA, as a substitute instructor.
- Ratified John Nace, Selinsgrove, PA, as a Cafeteria assistant.
- Approved the Substitute Teacher List for the 2021-22 SY pending receipt of all required clearances.
- Approved to permit the Administrative Director to approve telework as deemed essential to the school.
- Approved the SUN Tech Safety Committee for the 2021-22 School Year comprised of Julie Loss, Student Health & Safety Coordinator; Jennifer Hain, Adm. Director; Courtney Moyer, Adm. Assistant; and Kristy Etzler, Asst. Administrative Director.
- Approved the Textbook List for the 2021-22 School Year.
- Granted blanket authorization to operate Customized Training Programs as requested for the 2021-22 fiscal year, and hire instructors as necessary, with a final report to be submitted at the end of the fiscal year.
- Approved to enter into a training agreement with Motorcycle Safety Academy, LLC.
- Approved to enter into a training agreement with Weikel Busing, LLC.
- Approved to enter into agreement with SBA Architects to complete the drawings and bidding for the Culinary Arts Buffet.
- Approved the Lease Rental Agreement for the Sauers Haven Farm to lease approximately 17 acres of farmland on the SUN Tech property for the period from October 1, 2021, to September 30, 2022.
- Granted approval for SUN Area Career & Technology Education Foundation to file a renewal registration with the Pennsylvania Department of State, Bureau of Charitable Organizations for participation as an Educational Improvement Tax Credit Organization.
- Approved a change order from Zartman Construction for the Welding Canopy project.
- Approved the first reading of the following SUN Tech policies:
  - 218.1 – Weapons
  - 218.2 – Terroristic Threats
  - 236.1 – Threat Assessment
  - 246 – School Wellness
  - 247 – Hazing
  - 249 – Bullying/Cyberbullying
  - 252 – Dating Violence