



AREA TECHNICAL INSTITUTE
Joint Operating Committee Meeting
Highlights, June 17, 2021

The SUN Area Technical Institute Joint Operating Committee, at their regular meeting held June 17, 2021, acted on the following items:

- Heard from Mrs. Hain, Administrative Director, the following:
 - The Carl Perkins Allocation for 2021-22 FY is \$205,845.00.
 - The 2021-22 SY Enrollment for June 1st is at 327, for the 20-21 SY, the June 1st enrollment was 288.
 - There were 14 students enrolled in the online Ed2Go program.
 - The OAC Recommendation Report was presented for review.
 - The results of the Nurse Aide Audits were reviewed. The secondary program corrections were approved; the post-Secondary program is being considered inactive.
 - A joint meeting of stakeholders met to review the Electronics Technology program and options. A tour of the programs at Penn College will be scheduled.
 - The insurance renewals for the 21-22 SY were presented.
 - The required Act 44 School Safety Report was presented during Executive Session.
 - Current student behavior guidelines were reviewed and included student professional image guidelines.
 - The updated Health & Safety Plan was presented for approval.
 - The Comprehensive Plan is due for renewal and members from the JOC will be asked to serve on the committee.
 - A committee will be formed to review salary and benefits for hiring of instructional aides.
- Heard from Superintendent of Record Mr. Daniel Lichtel that we are winding down from the 2020-21 SY and are preparing for the 2021-22 SY with the potential for new state regulations concerning COVID.
- Approved necessary budget transfers within the approved 2020-21 Operating Budget.
- Approved necessary budget transfers to close out objects in the 2020-21 SUN Tech General Operating Budget and gave blanket authorization to make additional transfers after June 17, 2021, to close out the fiscal year.
- Granted blanket authorization to apply for any funding opportunities through state and federal grants during the 2021-22 school year, increasing the appropriate budgetary revenue and expenditure accounts in the SUN Tech 2021-22 General Operating Budget to reflect such funds.
- Approved salary increases for Non-Bargaining Unit Personnel. Mr. Haynes expressed his thanks to the staff for their work over the past school year, as he knows it was not easy for anyone.
- Approved tenure for Kale Geiswite, Criminal Justice instructor.
- Approved to hire Marissa Shirk, Middleburg, PA, as an Instructional Aide beginning with the 2021-22 SY.
- Ratified Preston Ross and William Samuelson as volunteers for Summer Camp.
- Approved to amend the Employee Contract for the Business Manager.

- Approved to purchase a Use of Force Trainer and Refurbished Police Car for the Criminal Justice program pending Perkins Funding.
- Approved a three-year contract for auditing services with Wagner, Dreese, Elsasser and Assoc. P.C.
- Approved a three-year maintenance agreement with Siemen's Building Technologies, Inc.
- Approved to enter into agreement with Clark Contractors, Inc. for paving services.
- Approved to enter into agreement with Advance Central PA Pre-Apprentice and Apprenticeship Program for facility use and instructional staffing.
- Ratified the Customized Training Programs offered for the 2020-21 SY.
- Approved to offer a Fall 2021 Adult Education program.
- Approved the Occupational Advisory Committee Information and Recommendations from the 2020-21 SY and granted consideration of the items recommended for future budgetary, planning and curriculum initiatives.
- Approved offering student accident insurance for the 2021-22 school year through AG Administrators, with premiums of \$124.00 for 24-hour coverage or \$28.00 for school-time coverage with a maximum \$250,000 benefit.
- Approved the proposed revisions for the 2021-22 SUN Area Technical Institute Student Handbook and the dissemination process which requires both students, and their parents/ guardians to read the handbook and sign a card attesting to their understanding of the contents.
- Approved a Student Technology Fee of \$20 for the first repair, \$10 for each repair after for the 2021-22 SY.
- Approved to submit an Emergency Instructional Time Plan as recommended by the Pennsylvania Department of Education.
- Approved a Resolution of Section 520.1 Emergency Instructional Time.
- Approved to adopt the Safe Return to In-Person Instruction and Continuity of Services Plan.
- Approved the following SUN Tech Emergency Plans for the 2021-22 SY:
 - Emergency Operations Plan
 - First Aid, Emergency Care, Medication, Treatments and Procedures Plan
 - Exposure Control Plan
 - Diabetes Management Plan
- Approved the Memorandum of Understanding for the 2020-21 SY with the Bureau of Career and Technical Education to participate in the TAP activities.
- Approved to renew the Memorandums of Understanding with New Berlin Police Department, Milton State Police and Union County Sheriff's Office.

- Approved to follow the Governors' orders for masking, effective June 28, 2021, making masks optional for students and staff.