



AREA TECHNICAL INSTITUTE
Joint Operating Committee Meeting
Highlights, February 20, 2020

The SUN Area Technical Institute Joint Operating Committee at their regular meeting held February 20, 2020, acted on the following items:

- Heard from the Administrative Director, Jennifer Hain:
 - ✓ Student Recognition
 - Adam O'Neill, Carpentry/Mifflinburg, Lewisburg Sunrise Rotary Student of the Month, January
 - Cassidy Emery, Criminal Justice/Mifflinburg, Lewisburg Sunrise Rotary Student of the Month, February
 - Andrew Knepp, Welding/Midd West, Young American, January
 - Angela Spotts, Masonry/Mifflinburg, Young American, February
 - ✓ A copy of the SkillsUSA District 6 Competition Results was provided; which indicates 29 competitors and three models are eligible to move on to the State Competition to be held in Hershey, April 15-17, 2020.
 - ✓ The Council of Presidents organized SUN Tech's participation in the Be Kind Campaign through the United Way. Two of SUN's programs were recognized for their kind deeds.
 - ✓ The 2020-21 SY February 1st Preliminary Enrollment indicates 307 students have registered to attend in the upcoming school year.
 - ✓ SUN Tech will receive \$6.88/Hr. subsidy under Act 25 of 1991, for the Adult Education programs operated in the 2018-19 FY. This revenue of \$399.04 will offset the operating costs in the 2019-20 General Operating Budget.
 - ✓ An ISO 9001:2015 audit was conducted and SUN Tech received unconditional registration approval.
 - ✓ Representatives from Crabtree, Rorhbaugh & Assoc., and eciConstruction met to finalize the close out documents for the construction project.
 - ✓ The 2019-20 SY 11th grade visitations show the following visitation numbers per school with last year's totals in ():
 - Lewisburg – 6 (13)
 - Midd-West – 95 (86)
 - Mifflinburg – 73 (89)
 - Selinsgrove – 56 (37)
 - Shikellamy – 76 (34)
 - ✓ February is Career and Technical Education month. We will celebrate the event with a Media Day on February 21, 2020, from 10 a.m. to 12 p.m.
 - ✓ Due to some staffing changes and issues, Weikel Busing is requesting to suspend their agreement for CDL training.
- Hired Crystal Gutshall as the instructor to teach the 2020, 300-Hour Summer Cosmetology Program.

- Approved to utilize the Instructional Aides as substitutes in their program areas if all other avenues for substitutes are not viable.
- Approved Max Gemberling, Selinsgrove, PA, as a member of the SUN Tech Foundation.
- Approved Mrs. Harvey, Health Professions and Related Sciences program instructor and Mrs. Randler, Dental Health Technology instructor and 11 Health and/or Dental students, participating in the State HOSA Conference/competition at the Radisson Hotel Valley Forge and Event Center, King of Prussia, PA, April 1-3, 2020. Registration, lodging and meal expenses for students will be paid by the HOSA Activity Account. The SUN Tech vans will be used for transportation.
- Approved four advisors and the 29 SUN Tech students who placed First in the District 6 SkillsUSA Competition and three models, to participate in the Pennsylvania State SkillsUSA Leadership Conference, April 15-17, 2020, in Hershey, PA. Expenses for the students will be covered through the General SkillsUSA Activity Account. The SUN Tech vans and a bus will be used for transportation.
- Approved changes to the Act 48 Professional Development Plan.
- Approved to suspend the Weikel Busing CDL Training Program agreement from January through June of 2020.
- Approved the Collective Bargaining Agreement for school years 2020-21 through 2023-24.
- Awarded contracts for Bid No. 011020-1, Consumable Supplies for the 2020-21 school year, to 26 vendors for a total amount of \$102,114.13.
- Awarded the Cable Runs & Network Equipment Erate bid to Neely Communications, Inc.
- Awarded the Category 2 Erate Mini-bid to ePlus.
- Awarded the Erate Internet Bid to PTD.
- Approved to extend the electricity supply program with Direct Energy Business, LLC for an additional 36 months.
- Approved change orders from eciConstruction, to close out the Construction Project.
- Granted approval to rent the Garrett Field House, at Susquehanna University, Selinsgrove, PA, Wednesday, May 27, 2020, for the SUN Area Technical Institute Student Recognition Program and the Certificate Awards Program.
- Approved to sponsor the Young American Awards Program Banquet.
- Approved the second reading and approval of the following policies:
 - Policy 333 – Professional Development (Administrative Employees), revised
 - Policy 433 – Professional Development (Professional Employees), revised
 - Policy 533 – Employee Improvement Plan, revised
 - Policy 705 – Facilities and Workplace Safety, revised
 - Policy 709 – Building Security, revised
 - Policy 805 – Emergency Preparedness, revised

- Policy 805.1 – Relations with Law Enforcement Agencies, new
- Policy 805.2 – School Security Personnel, new
- SUN Tech Attachment (to Drug Policies 351, 451, 551) - New

- Approved the revisions to policy 610 Finances – Purchases Subject to Bid and Policy 611 – Finances – Purchases Budgeted.