



## Joint Operating Committee Meeting Highlights December 17, 2015

The SUN Area Technical Institute Joint Operating Committee at their reorganization meeting held December 17, 2015, acted on the following items:

- Acknowledged appointment of representatives to the SUN Area Technical Institute Joint Operating Committee, for a three year term, from December 2015 to December 2018 for the Lewsiburg S. D., for Mary Brouse, and Bob Mulrooney for the Mifflinburg S. D.
- Acknowledged appointment of **alternate representatives** to the SUN Area Technical Institute Joint Operating Committee, for a three year term, from December 2015 to December 2018 for the Lewisburg S. D., Jordan Fetzer, and Thomas Hosterman for the Mifflinburg S. D.
- Acknowledged appointment of **alternate representative** to the SUN Area Technical Institute Joint Operating Committee, to fill an unexpired term from December 2015 to December 2016 for the Midd West S. D., Tony McKnight.
- Elected Mary Brouse as President and Ronald Hoffman as Vice President of the Joint Operating Committee from December 2015 to December 2016.
- Elected Thomas Michaels as Secretary of the Joint Operating Committee for a four year term, December 2015 to December 2019.
- Set the meeting dates for 2016 with meetings convening at **6:30** p.m. in the Conference Room of the School on the third Thursday of the month as follows:

January 21	February 18	March 17	April 21	May 19
June 16	August 18	October 20	December 15	
- Approved the Daily Item as the newspaper of general circulation for the 2016 year, for the purposes of advertising for the SUN Area Technical Institute.

The SUN Area Technical Institute Joint Operating Committee at their regular meeting held December 17, 2015 acted on the following items:

- Approved the Treasurer's Reports for October and November, 2015.
- Approved the payrolls and bills for October and November 2015.
- Heard from Director Jennifer Hain:
  - ✓ The updated Statistical Data Report with data relative to enrollment, budgetary costs, student placement, continuing education and adult education was distributed to the Committee members.
  - ✓ During the Feed-A-Friend Food Drive in November, a total of 3,704 items were collected. Donations were distributed to food pantries in the immediate area.

- ✓ Visitations of students from the participating districts for enrollment in the upcoming 2016-17 SY included 13 students from Lewisburg, 57 students from Midd-West; 81 students from Mifflinburg, 50 students from Selinsgrove, and 19 students from Shikellamy for a total of 220 visiting students. A meeting will be held on January 6, 2016 at 3:00 p.m. at SUN Area Technical Institute to discuss enrollment concerns.
- ✓ A nutritional audit was conducted in November, a report will be provided when completed. The Wellness Committee met in October with no suggestions for change at this time.
- ✓ The Collective Bargaining Agreement was signed for a 1 year period.
- ✓ Updates for the West Campus and Main Campus renovations were shared.
- ✓ The contract with Fidevia was signed.
- ✓ Mrs. Hain was nominated to serve on the Board of Directors for the Greater Susquehanna Valley Chamber of Commerce for a three year term, and can serve for two terms.
- ✓ Members are invited to visit SUN Tech for the Christmas Tree Challenge judging tomorrow (Friday, December 18, 2015).
  
- Heard from Superintendent of Record Chad Cohrs:
  - ✓ At this time the State Budget has not been passed, although progress has been made and a budget may be signed by the weekend.
  - ✓ The Federal No Child Left Behind act has been replaced by the Every Student Succeeds Act. This will shift control of student achievement from Federal back to local school districts. This may cause changes to the Perkins funding.
  
- Approved continuation of the Agreement of Affiliation with the Evangelical Community Hospital and RiverWoods, to provide clinical sites for the Health Professions & Related Sciences students to obtain their clinical experience requirements for the completion of the Nurse Aide Certification Program.
  
- Approved the continuation of the Agreement of Affiliation with Susquehanna River Valley Dental Clinic, to provide a clinical site for the Dental Health Technology students to obtain their clinical experience requirements pending the receipt of all appropriate certifications as required by Policy 115.
  
- Hired Carol Engle, West Milton, PA, as a part-time aide for selected days January thru March 2016 for approximately 120 hours, to comply with PDE regulations requiring a 10-to-1 student ratio, to assist Mrs. Harvey and Mrs. Millett in the evaluation of clinical experience tasks to complete the Nurse Aide Certification component of the Health Professions curriculum.
  
- Ratified operation of a Fall 2015 Adult Technical Education Program – 024 PA State Inspection, and approved the hiring of David Hauck and Jack Neidig as instructors for the PA State Inspection Mechanic Certification program.
  
- Approved to increase the rate of pay for Substitute Custodial employees from \$7.83/hour to \$8.06/hour.
  
- Approved the ratification of FMLA for an employee effective October 28, 2015.
  
- Approved offering of the Spring 2016 Adult Technical Education program.

- Granted approval to Jennifer Hain, Director, to attend the PACTA sponsored Symposium, “Pathways to Career Readiness”, February 9-10, 2016 in Hershey, PA.
- Reviewed the proposed preliminary draft of the SUN Tech 2016-17 General Operation Budget in the amount of \$6,289,263.00 and recommended the budget be forwarded to the districts for their consideration.
- Approved revisions to the following policies:
  - 115 – Cooperative Education
  - 317 – Disciplinary Procedures, Administrative Employees
  - 806 – Child Abuse
  - 916 – Volunteers
- Completed the first reading of Policy 824 – Maintaining Professional Adult/Student Boundaries.
- Approved the appointment of Dennis Wolfe, Selinsgrove, PA, as a member of the 501 (c) (3) Foundation Board for a 3 year term, beginning January 2016.
- Approved Crabtree, Rohrbaugh & Associates to provide architectural services to complete the lab upgrade in the HVAC & Plumbing Technology Program.
- Entered into a Non-Arbitrage agreement on behalf of the Lewisburg Area School District for the purpose of securing the bond for the school building and renovation project.
- Entered into a resolution for the investment of funds for the building project with Pennsylvania School District Liquid Asset Fund.
- Approved the Investment, Redemption and Reinvestment Resolution.
- Heard from Attorney Jeffrey Apfelbaum that the Windstream will purchase the land adjacent to the West Campus property, and the title will be returned to SUN Tech when it is no longer needed for communication purposes.