

SUN AREA TECHNICAL INSTITUTE

SECTION: PROPERTY

TITLE: SAFETY

ADOPTED: October 17, 2002

REVISED: October 20, 2011

<p>1. Purpose</p> <p>2. Authority SC 1850.1 Title 22 Sec. 339.23</p> <p>3. Delegation of Responsibility</p> <p>SC 1518</p> <p>SC 1517, 1518 Pol. 805</p>	<p style="text-align: center;">705. SAFETY</p> <p>The Joint Operating Committee recognizes that school facilities must be maintained and operated in a condition that is safe and secure for students, staff and visitors.</p> <p>The Joint Operating Committee directs that a safety program shall be maintained to ensure a safe environment for all students, staff and visitors as well as to protect the building, equipment and property. The safety program shall provide: instruction for students and staff in safety and accident prevention; protective devices where they are required for safety; and suitable and safe equipment necessary for the conduct of the educational programs and operation of the school.</p> <p>The Administrative Director or designee shall develop and present to the Joint Operating Committee for its approval a school safety plan that addresses school safety issues and prevention of accidents and fire and includes applicable requirements of law and regulations.</p> <p>The Administrative Director or designee shall:</p> <ol style="list-style-type: none"> 1. Ensure curriculum to instruct students in safety and fire prevention. 2. Provide required drills to instruct students in safety procedures. 3. Review and evaluate annually school safety rules plans. <p>Administrators shall inform all staff and students of safety rules at the beginning of the school year.</p>
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<p>4. Guidelines SC 223 Title 34 Sec. 129.1001- 129.1011 72 P.S. Sec. 1722-J 77 P.S. Sec. 1038.2</p>	<p><u>Certified Workplace Safety Committee</u></p> <p>A workplace safety committee shall be established to promote the school's goals concerning safe schools.</p> <p>The workplace safety committee shall be composed of a minimum of four (4) members, including two (2) school administrators and two (2) employee representatives.</p> <p>If the number of members on the workplace safety committee exceeds four (4), the committee shall be composed of an equal number of administrators and employees unless otherwise agreed upon by both groups. The school administrators shall not constitute a majority of the workplace safety committee.</p> <p>It shall be the responsibility of the workplace safety committee to:</p> <ol style="list-style-type: none">1. Evaluate the current safety program.2. Establish procedures for conducting and documenting the findings of periodic inspections to locate and identify safety and health hazards.3. Make recommendations to correct hazards.4. Review, in a timely manner, incident and accident report and investigation forms.5. Conduct follow-up evaluations on the effectiveness of new health and safety equipment or safety procedures. <p>A quorum of the safety committee members shall meet at least once a month.</p> <p>The workplace safety committee shall develop and maintain operating procedures, membership lists, committee meeting agendas, attendance lists and minutes of each meeting.</p> <p>All decisions of the committee shall be made by majority vote of members present.</p> <p>The Administrative Director or designee shall ensure that a qualified trainer provides all committee members with adequate, annual training in safety committee structure and operation, hazard detection and inspection, and accident and illness prevention and investigation.</p>
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The Administrative Director or designee shall maintain written records of safety committee training.

References:

School Code – 24 P.S. Sec. 223, , 1517, 1518, 1850.1

State Board of Education Regulations – 22 PA Code Sec. 339.23

Department of Labor and Industry Regulations – 34 PA Code Sec. 129.1001-129.1011

Fiscal Code – 72 P.S. Sec. 1722-J

Certification of Safety Committee – 77 P.S. Sec. 1038.2

Joint Operating Committee Policy – 805