

# SUN AREA TECHNICAL INSTITUTE

SECTION: PROPERTY

TITLE: FACILITIES PLANNING

ADOPTED: October 17, 2002

REVISED: June 19, 2014

701. FACILITIES PLANNING	
<p>1. Authority</p> <p style="padding-left: 40px;">SC 1850.1</p>	<p>The Joint Operating Committee shall engage in short-term and long-term facilities planning in order to meet the ongoing needs of the school’s educational programs and operations. The involvement of the Joint Operating Committee, staff, community, businesses and parents/guardians and participating districts is an important part of this process.</p> <p>The Joint Operating Committee shall periodically conduct surveys to determine the vocational and technical needs of the participating school districts in order to facilitate facilities planning.</p>
<p>2. Delegation of Responsibility</p>	<p>In order to inform the Joint Operating Committee of the school's future needs, the Administrative Director or designee shall:</p> <ol style="list-style-type: none"> <li>1. Prepare a written description of existing physical facilities.</li> <li>2. Report to the Joint Operating Committee on the enrollment by programs and by grades during the school year.</li> <li>3. Estimate each spring the number of students who will be enrolled in the school and in specific programs in September of the year for which the estimate is made.</li> <li>4. Prepare student population projections and compare the actual population figures to the previously projected figures to detect early any changes in population trends.</li> </ol>
<p>3. Guidelines</p> <p style="padding-left: 40px;">SC 1850.1, 1853</p>	<p>When planning to enlarge or modify its facilities, the Joint Operating Committee shall consider not only the number of students whose vocational- technical and educational needs must be met, but also the physical requirements of the programs best suited to meet those needs.</p>

Pol. 103, 103.1, 104	<p>The building and site shall provide suitable accommodations to carry out the educational program, including provision for the handicapped/disabled, pursuant to law and regulations.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1850.1, 1853</p> <p>Department of Environmental Protection Regulations – 25 PA Code Sec. 171.1 et seq.</p> <p>Joint Operating Committee Policy – 100, 103, 103.1, 104</p>
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