

SUN AREA TECHNICAL INSTITUTE

SECTION: CLASSIFIED EMPLOYEES
TITLE: SALARY DETERMINATION
ADOPTED: June 20, 2002
REVISED:

	528. SALARY DETERMINATION
1. Purpose	An approved salary guide for classified employees shall be established. Employees shall be placed on the guide in accordance with Joint Operating Committee policy.
2. Authority SC 1850.1	The salary guide for classified employees shall be approved by the Joint Operating Committee.
3. Delegation of Responsibility	<p>The Administrative Director is authorized to credit past service of an applicant when determining the beginning salary. The beginning salary is negotiable.</p> <p>Increments for classified personnel shall be granted upon the recommendation of the employee's immediate supervisor and with the approval of the Administrative Director.</p> <p>Increments will be granted as of July 1. An employee who begins his/her job after July 1 will be eligible for an increment the following July 1 based on a ratio of number of months worked divided by 12 times the increment approved for other employees of a similar classification, such being subject to the approval of the employee's immediate supervisor and with the approval of the Administrative Director.</p>
School Code 1850.1	