## SUN AREA TECHNICAL INSTITUTE

SECTION: PROFESSIONAL EMPLOYEES TITLE: JURY DUTY ADOPTED: May 16, 2002 REVISED:

	442. JURY DUTY
1. Authority 42 Pa. C.S.A. 4563	Professional employees regularly employed shall be protected against loss of pay occasioned by jury duty.
2. Guidelines	Should an employee be called for jury duty, s/he shall report same to the immediate supervisor.
	Employees called for jury duty shall normally be permitted to serve and will not be penalized in any way for doing so. The employee shall be paid the difference between his/her per diem wage and that received for jury duty providing the jury duty wage is less than his/her per diem wage.
	Time spent on jury duty will not be charged against personal leave and will count as time on the job.
	Employees must submit to their supervisor a record from the court of the number of days served.