## SUN AREA TECHNICAL INSTITUTE

SECTION: PROFESSIONAL EMPLOYEES

TITLE: GIFTS

ADOPTED: May 16, 2002

**REVISED:** 

	422. GIFTS
1. Purpose	The Joint Operating Committee considers the acceptance of gifts by professional staff members an undesirable practice.
2. Authority	It is the policy of the Joint Operating Committee that staff members request their students to express their feelings in letters rather than gifts.
	The Joint Operating Committee shall consider as appropriate and welcome letters to staff members by parents/guardians expressing gratitude or appreciation.
3. Delegation of Responsibility	The Administrative Director may approve acts of generosity to individual staff members in unusual situations but shall report such instances to the Joint Operating Committee on a timely basis.