SUN AREA TECHNICAL INSTITUTE

SECTION: **ADMINISTRATIVE**

EMPLOYEES

TITLE:

RETIREMENT ALLOWANCE

ADOPTED: April 18, 2002

REVISED:

349. RETIREMENT ALLOWANCE

1. Guidelines

An administrative employee who has accumulated ten (10) years or more of service with the center, including the final year of service, shall receive an extra increment of \$500 payable in the final year of service with the center and with the final salary payment.

The employee must be eligible to receive benefits under the Public School Employees' Retirement Fund and must have submitted a written notice to the Joint Operating Committee of his/her intention to retire from public school service.

Such written notice must be submitted by June 1 of the fiscal year prior to the final fiscal year of service with the center. Should such person subsequently accept a fulltime position in the public school system, such increment would have to be repaid to the center.